

<h2 style="margin: 0;">CWC SCHEDULE 3 DECLARATION OR REPORT</h2>	PLANT SITE OR TRADING COMPANY NAME: <hr/> U.S. PLANT SITE OR TRADING COMPANY CODE (once assigned):
FORM 3-1 SCHEDULE 3 PLANT SITE OR TRADING COMPANY IDENTIFICATION	
Submit this form for each declared Schedule 3 plant site, undeclared Schedule 3 plant site, or trading company. You must submit this form for each type of declaration or report (initial, past activities, anticipated or additionally planned activities, exports and imports, and amended).	
3-1.1	Owner: <hr/> Telephone Number: _____ Fax Number: _____
3-1.2	Operator: <hr/> Telephone Number: _____ Fax Number: _____
3-1.3	Street Address: <hr/> City: _____ State: _____ Zip Code: _____
3-1.4	Provide the geographic coordinates of the center of the plant site (see Supplement No. 1). a. Latitude (Deg/Min/Sec/N): _____ b. Longitude (Deg/Min/Sec/W): _____
Check this box if you have attached to Form A any additional information on the plant site. <input type="checkbox"/>	
3-1.5	The number of declared Schedule 2 plants at this Schedule 3 plant site: _____
Designation of Inspection Point of Contact (I-POC) for inspection notification involving this plant site. NOTE: The Department of Commerce must be able to reach the I-POCs at all hours through the telephone numbers indicated below.	
3-1.6.1	Name of I-POC: <hr/> I-POC's Primary Telephone Number: _____ ext. <hr/> I-POCs Alternate Telephone Number: _____ ext. <hr/> I-POC's Fax Number: _____
3-1.6.2	Name of Alternate I-POC (optional): <hr/> I-POC's Primary Telephone Number: _____ ext. <hr/> I-POC's Alternate Telephone Number: _____ ext. <hr/> I-POC's Fax Number: _____

FORM 3-1 Schedule 3 Plant Site or Trading Company Identification

Declaration and reporting requirements are set forth in Part 714 of the CWC Regulations (15 CFR 714).

Submit this form for each declared Schedule 3 plant site, Schedule 3 plant site or trading company. Declared Schedule 3 plant sites must submit this form for each type of declaration (initial, past activities, anticipated or additionally planned activities, and amended) and complete questions 3-1.1 through 3-1.5. In addition, declared plant sites subject to routine inspection must complete question 3-1.6. Schedule 3 plant sites and trading companies must report exports and imports above 30 metric tons by completing only questions 3-1.1 through 3-1.3 for their initial and past activities reporting requirements. NOTE: See section 714.3(b) for reporting alternatives for declared plant sites.

Declared Schedule 3 plant sites which have produced a Schedule 3 chemical for chemical weapons (CW) purposes at any time since 1 January 1946, must complete questions 3-1.1 through 3-1.4 on this form.

Submit Form A to identify any additional information (e.g., site diagrams, maps, drawings, chemical structural formulas) you submit with your completed forms package.

All submitters should assign a unique name to the declared or undeclared plant site or trading company, and record the name in the appropriate box in the upper right-hand corner of Form 3-1. The Department of Commerce will provide each submitter with a unique code. This code, hereafter referred to as a "U.S. Plant Site or Trading Company Code," will be the

primary means of identifying a plant site or trading company after the first declaration or report is submitted and the Department of Commerce assigns a code. The submitter should use this code on all future declarations or reports.

Questions 3-1.1 through 3-1.4: Provide the name and telephone and fax numbers of the owner and the operator or the occupant or the agent in charge of the plant site or trading company. Provide the address of the plant site or the trading company. **DO NOT PROVIDE A POST OFFICE BOX.**

Provide latitude and longitude for the center of the plant site using the following formats (see Appendix B for guidelines on determining geographic coordinates):

Latitude: 00(degree)/00(minute)/00(second)/N
Longitude: 000(degree)/00(minute)/00(second)/W

If the geographic coordinates are not for the center of the plant site, you must attach to Form A an explanation of the coordinates (e.g., front gate, Building No. 15). Also, use Form A to identify any additional information (e.g., maps, drawings) that you have attached to this declaration to locate this plant site with reference to the declared coordinates. (Check the box if you are submitting Form A with attachments.)

Question 3-1.5: Identify the number of declared Schedule 2 plants, if any, within this declared Schedule 3 Plant Site.

Question 3-1.6: Designate an Inspection Point of Contact (I-POC) and provide telephone and fax numbers so the U.S. Government may notify you of inspections of your plant site. You may also designate an Alternate I-POC. The U.S. Government must be able to contact the I-POCs on a 24 hour basis.