



## FORM 2-3 Declaration of Schedule 2 Chemical

Declaration and reporting requirements are set forth in Part 713 of the CWC Regulations (15 CFR 713).

Submit this form for each Schedule 2 chemical that was or will be produced, processed or consumed above the applicable threshold at the plant site. Use this form for all types of declarations (past activities, anticipated or additionally planned activities, and amended). If you check "Yes" in questions 2-3.7 and/or 2-3.8, you must also complete Form 2-3B.

For the ANNUAL DECLARATION ON PAST ACTIVITIES, you must review your records for the three previous years to determine if in any one of those years one or more plants on your plant site produced, processed, or consumed a Schedule 2 chemical above the declaration threshold. If your plant site exceeded the applicable threshold in one or more of those three years, you have a declaration requirement for the past year and you must complete this form.

**Example:** For the ANNUAL DECLARATION ON PAST ACTIVITIES during 2004, you must review your records for 2004, 2003, and 2002 to determine if in any of those three years you produced, processed or consumed a Schedule 2 chemical above the applicable threshold. In 2004 you produced chemical X below the applicable threshold; in 2003, you produced chemical X above threshold, and in 2002 you produced chemical X below threshold. You must declare a production figure for 2004 because you produced chemical X above the applicable threshold in 2003. If you did not produce above the applicable threshold in 2004, you enter "0" as your production figure.

You must also follow the same steps above to determine if you have a declaration requirement for processing and/or consumption of that Schedule 2 chemical. If you were below the threshold for the Schedule 2 chemical for all three years for all three activities, you do not have a declaration requirement. Do not complete Question 2-3.9.

For the ANNUAL DECLARATION ON ANTICIPATED ACTIVITIES, you must declare if you anticipate you will produce, process, or consume a Schedule 2 chemical above the applicable threshold. You must complete this form, except for questions 2-3.7 and 2-3.8.

In addition to declaring production, processing or consumption of a specific Schedule 2 chemical, this form requires you to indicate exports from or imports to your plant site above the applicable declaration threshold for that same Schedule 2 chemical. Note that to determine whether exports from or imports to your plant site exceeded the applicable threshold quantities, you must aggregate all exports from or imports to the entire plant site (e.g., you would aggregate exports of this Schedule 2 chemical from all plants on the plant site, not only from plants declared because of production, processing, or consumption). If your plant site does have declaration requirements for exports and/or imports of this Schedule 2 chemical, you will check the appropriate "YES" box in question 2-3.7 (exports) or 2-3.8 (imports) and you will also complete Form 2-3B to provide additional information on the quantity exported to recipient countries or quantities imported from source countries.

In the upper right-hand corner of this form, enter the Plant Site Name or the U.S. Plant Site Code (once assigned) that you entered on Form 2-1 (Schedule 2 Plant Site or Trading Company Identification).

For each Schedule 2 chemical being declared, provide the CAS Registry number, if assigned, Chemical Name and Common or Trade Name. If the chemical is not specifically listed by Chemical Name and CAS Registry Number in Supplement No. 1 to Part 713 of the CWC

Regulation (15 CFR 713), you must attach the structural formula of the chemical to Form A. Check the box to indicate that you have attached the structural formula. Insert the calendar year for which the declaration or report applies (i.e., YYYY).

Question 2-3.1: For each Schedule 2 chemical, add the production amount from each declared plant whose production was above the applicable threshold and declare the total production of that Schedule 2 chemical for the plant site.

Question 2-3.2: For each Schedule 2 chemical, add the processing amount from each declared plant whose processing was above the applicable threshold and report the total processing of that Schedule 2 chemical for the plant site.

Question 2-3.3: For each Schedule 2 chemical, add the consumption amount from each declared plant whose consumption was above the applicable threshold and report the total consumption of that Schedule 2 chemical for the plant site.

For the chemical BZ, you should report all quantities to the nearest tenth of a kilogram (e.g., 0.x kg). For the chemical PFIB and the Amiton family, you should report all quantities to the nearest kilogram or thousandth of a metric ton (e.g., x.00 kg or 0.00x metric tons). For all other Schedule 2 chemicals, you should report quantities to the nearest ten kilograms or hundredth of a metric ton (e.g., x0.0 kg, or 0.0x metric tons).

Note to Questions 2-3.1 through 2-3.2: For the Annual Declaration on Past Activities, enter "zero" if you did not exceed the applicable threshold for a declared activity (production, processing, or consumption). For the Annual Declaration on Anticipated Activities, you are not required to submit a "zero" or null declaration. See section 713 of the CWC.

Question 2-3.4: Identify the Product Group Codes for which the Schedule 2 chemical was or will be **processed and/or consumed** by using the Standard International Trade Classification Codes (SITC Code) in Supplement No. 2. Provide up to five chemical Product Group Codes that contain the largest percentage of the Schedule 2 chemical. Declaration thresholds do not apply.

Question 2-3.5: For each Schedule 2 chemical, add the quantities of sales and transfers that have occurred or will occur within the United States. If the sum exceeds the applicable threshold, then answer "yes" and submit Form 2-3A. If the sum does not exceed the applicable threshold, answer "no."

Question 2-3.6: Check the appropriate box(es) if the Schedule 2 chemical was or will be produced, processed or consumed for any of the listed "other purposes."

Questions 2-3.7 and 2-3.8: If the exports from (question 2-3.7) or imports to (questions 2-3.8) the declared and undeclared plants on the plant site exceed the declaration threshold, answer "yes," specify the quantity involved, and submit Form 2-3B. If the exports or imports do not exceed the applicable threshold, answer "no." Enter the Destination Codes using Supplement No. 3.

Question 2-3.9: If you anticipate the sum of exports will be more than the applicable Schedule 2 chemical declaration threshold during the next year, check the "yes" box and specify the destinations to which you may export. Enter the Destination Codes using Supplement No. 3. If you do not anticipate the sum of your exports will exceed the declaration threshold, check the "no" box.